



Tuesday, 2nd September 2025

Dear Parents,

I hope that you and your family enjoyed a wonderful summer break. If you holidayed in the UK, then I am sure that you basked in the splendid weather! If you went abroad, I trust the same applied and you savoured your time together. As staff, we are looking forward to seeing all our pupils again as well as welcoming new children and their families to our Ripley Court School Community.

As we continue to develop our facilities onsite, following the opening of our Outdoor Classroom at the end of last academic year, the new STEM room (situated in Barrington) has come online and is ready for our pupils to benefit from. STEM is such an important learning area and it will be used for Science, Design and Technology, Art, Maths, and anything in-between!

This academic year your children will continue to receive an outstanding education, and we look forward to working alongside you as part of our special and warm community. There are also a number of RCPTA events this term and I am sure that I will see many of you at these.

In terms of staffing, I would like to introduce Miss Georgie Upton and Miss Luna Aldridge who have joined our team as Classroom and Sports Assistants. I would also like to officially welcome back Mrs Harriet Western-Kaye from maternity and Mr Steve Brunning to his full-time position following his recovery from surgery.

The Autumn term begins on Thursday 4th September 2025. (We have two staff Inset days on Tuesday 2nd and Wednesday 3rd September).

Please see below some useful reminders at the start of the academic year.

General School Guidance

Breakfast Club drop off is from 7.30am until 8am in the Dining Room. Little Court pupils who attended Breakfast Club will be escorted by staff to Little Court.

At 8.30am pupils will go to their form rooms for registration with their form teacher.

Pick up: 3.30pm for Little Court¹ and 4pm for Upper Court (Year 3 - 6).

Wrap Around Care: available from 7.30am then Après School in Newte from 3.30pm to 6pm for Nursery to Year 2 pupils (Little Court) who need to remain on site until collected. Booking for Après School sessions is done directly with them through their

¹ Pick-up at 4pm if older sibling(s) in Upper Court.

website – please register for an account with them by clicking [HERE](#) prior to booking sessions.

Upper Court pupils who are waiting to be collected, up to 5pm, can make their way to Prep Club in the Dining Room. At 5pm, any remaining Upper Court pupils are escorted to Après School in Newte to await collection, up to 6pm. Whenever possible, please let the School and/or your child know in advance if you will be collecting them from Après School. Please call 01483 226 255 after 5pm if you are running late.

All extra-curricular activities will begin week commencing 8th September.

To address any specific matter regarding your child, please do discuss with their form teacher in the first instance. Should you require further assistance, for curriculum and general academics, you may get in touch with our Director of Studies, Mrs Harriet Western-Kaye: westernkayeh@ripleycourt.co.uk. For pastoral care, please contact the Head of Upper Court, Mr Steve Brunning: brunnings@ripleycourt.co.uk or the Head of Little Court, Miss Charlotte Chapman: chapmanc@ripleycourt.co.uk

Attendance

Please can I remind you to promptly report any absence so that we can ensure our records are up to date. Please be aware that following changes from the DfE last year, I am no longer permitted to authorise holiday requests during term time.

Uniform

Please click [HERE](#) to see the Uniform page on the school website. The school uniform shop in the parent car park will be open at drop off on Thursday 4th and Friday 5th September for any last-minute purchases.

All pupils are to return to school wearing their full Summer school uniform. Reception to Year 6 boys are required to wear a school tie. Girls wear ties in Year 5 and 6 only. Winter uniform is to be worn after the October Half Term holiday. If you have ordered uniform from the school shop, these will be available for you to collect from Main Reception. For full uniform and kit lists, please see the following parent guides:

[A Guide to Upper Court \(Years 3 to 6\)](#) – pages 21 to 24

[A Guide to Little Court \(Reception to Year 2\)](#) – pages 17 to 18

[A Guide to The Nursery](#) – pages 18 to 21

Parent Portal and Parent Hub

I would like to stress the importance of the 'Parent Portal' to remain up to date with information regarding your child's education and clubs offered at the School. Your child's timetable is also visible here. Should you experience any difficulty accessing your child's portal page or you do not know your password, please email support@ripleycourt.co.uk. The "Parent Hub" can be accessed via our school website. It holds several useful documents including the three guides linked above. You will also be able to consult the [termly calendars](#) online² as well as past

² Please note that pupils will be given a copy of the Autumn term calendar to take home.

correspondence and weekly communications sent to you (also in Parent Hub - [Letters Home](#)). You can also access key school policies on the school website [here](#).

The online photo gallery captures special events and provides a secure and safe platform for parents to view these precious moments. We kindly request that you do not share the password with outsiders to ensure the safety and privacy of all children. This gallery offers a wonderful opportunity for families who prefer not to have their children's photos on online platforms to access their photos in a safe and secure manner. You can find the photo gallery at News and Events - [Recent Photos](#)

Username: Parents

Password: RCSParent1

School Bus Routes

Ripley Court operates a school bus service covering the Walton on Thames area for children in Year 3 and above. For the timetable or if you would like any further information about the service, please see page 30 of the [Guide to Upper Court](#), or email: rcs_busservices@reeds.surrey.sch.uk

Weekly Communication / Newsletter

Every Friday, you will receive a weekly communication with details of the events occurring at the School the following week. The informative document includes a cover message from me and regularly features notices and reminders from staff. We also have a bi-monthly newsletter "Court Circular". The captions and glorious photos offer a colourful reminder of recent events at the School.

Lost Property

We always aim to return whenever possible, however the items are often un-named. They are added to the lost property box in the Sports Hall foyer. If you think your child may have misplaced anything at school, please take a moment to look through the box. Unclaimed items will be donated to Court Seconds or disposed of at the end of term.

For information relating specifically to your child's year group, please see the body of the email to which this letter was attached.

Finally, I would like to extend an invitation to you all from the RCPTA for the Family Fun Picnic taking place at Ripley Court this Friday afternoon. This takes place straight after school (3:30pm for Nursery and Little Court, 4pm for Upper Court) until 5pm.

I look forward to seeing you around our school.

Kind regards,



Mr Gavin Ryan
Headmaster