



Ripley Court School



5a Student Acceptable Use Policy

To be used in conjunction with policy 5 School Rules which includes guidance policy on the use of the schools ICT facilities, Social Media, Mobile Phones, WiFi and other electronic devices.

The aim of this Acceptable Use Policy is to ensure that students will benefit from the learning opportunities offered by the School's internet resources in a safe and effective manner. Internet access and use is a school resource and privilege. If the School's Acceptable Use Policy is not adhered to this privilege will be withdrawn and appropriate sanctions will be imposed. This may include temporary or permanent exclusion from the school. Our pupils are trained in the safe use of computing and from Year 6 we ask them to also sign the Internet Acceptable Use Policy so that they understand the importance of the rules.

Note carefully before signing and please ask if you do not understand

1. It is an offense to misuse the computers or network for any purpose not permitted by the school. If this misuse contravenes Safeguarding and Child Protection regulations it may also be a criminal offence and the police may become involved.
2. Network access will be made only with the user's own authorised account and password. Each pupil is responsible for all activity carried out under their username. No pupil may use a computer under another pupil's username or touch a computer being used by another pupil. A pupil may only look at or delete their own files.
3. Permission must be obtained from a teacher before using the internet. The internet must not be used unsupervised. All PC, network and Internet use must be for education and study purposes only.
4. Downloading, copying or transmitting software programs is not permitted. Pupils may not download or attempt to install any software onto the school's computers.
5. It is strictly forbidden to hack or attempt to hack into the computer system.
6. Playing of computer games is not permitted on the school network except when part of a teacher-led activity.
7. Pupils may connect USB devices, portable hard-drives or headphones to front facing ports on a PC once permission has been received from a teacher.
8. Pupils may use the internet only through the school's internet filter and may not go or attempt to go on unsuitable sites. Should a mistake be made in this regard then a teacher or the Headmaster must be notified immediately.
9. If a pupil sees anything that they are unhappy with or anything they do not like then they should speak to a teacher.
10. Emails for children are not assigned and are not permitted on the network. Internet chat and personal email sites such as Google Mail or Hotmail and social media sites are forbidden.
11. Electronic communication of work may be done between home and the teachers' published school email addresses or to the Headmaster's email address.
12. Downloading, copying or the transmitting of other pupils' work is NOT permitted.
13. Content loaded onto school computers from a personal USB device must only be for school work.
14. Most social networking sites have an age restriction of 13. Pupils must be responsible in their interaction with other people through social networking sites, for example, avoiding e-bullying or sexting. Although such interaction is unlikely to be in the school's time or on the school's domain the school reserves the right to take suitable steps in conjunction with the schools policies should such interaction adversely affect any person connected to the school, or reflect upon the school's name and reputation.

I have read this Acceptable Use Policy together with the Rules and I have discussed it with my child.

I agree my child (NAME)

will use the school computer systems and the internet in school time in accordance with the guidelines.

Signed (parent).....

Signed (child).....

Date.....