



Ripley Court School



Job Description – Special Educational Needs (SEN) Teacher

Ripley Court has hitherto provided Special Educational Needs assistance for children with mild dyslexia and the like by contracting out for services with a local Dyslexia institution.

As part of a new initiative, the school has decided instead to appoint a part-time SEN teacher and to bring such tuition in house.

It is envisaged that approximately two days per week will be needed to provide the service. Although the Job Description is currently not fully formulated and will be tailored to the individual, the following would be likely to be requirements:

The SEN teacher will

1. work with the School's SENCO.
2. the candidate will have qualifications to OCR level 7.
3. be able to make specialist teacher assessment and to discover whether children are at risk or suffering from SEN. Full assessments by a Chartered Educational Psychologist will normally then be required.
4. prepare IEPs where necessary, and will liaise with the SENCO and other teachers in helping to provide accurate provision for pupils.
5. teach 1-on-1 and small groups and arrange a timetable for this in conjunction with the SENCO and Deputy Head
6. liaise with, and brief, parents as necessary.